

# OPEN OFFICE HOURS FOR TECHNICAL SERVICES STAFF: LOCAL DATA IN ALMA



Network Zone Background  
Main Collection Local Data  
Local Fields for the Consortia  
Additional Possibilities for Special Collections

- Your library's records were loaded to your IZ.
- P2E conversion moved your URLs into portfolios (which replaced MFHDs)
- IZ bibs were matched to NZ bibs using OCLC numbers in the 035\$a and/or 035\$z
  - If a match was made, you inherited the shared NZ bib record
  - If no matches, or too many, your IZ bib is unlinked.

# TOPIC 1: NETWORK ZONE: INDICATIONS OF A NETWORK ZONE BIB

This is the MMS ID for this bib in your IZ;  
the last 4 digits are your IZ code.

The importance of understanding translations from the Chinese. i v

MMS ID	99336073405869	Suppress from publishing	No	Export to WorldCat	Publish Bibliographic recor...
Brief level	01	Record format	marc21		
Originating system	ILS	Originating system ID	1543077-01carli_network	Originating system version	-

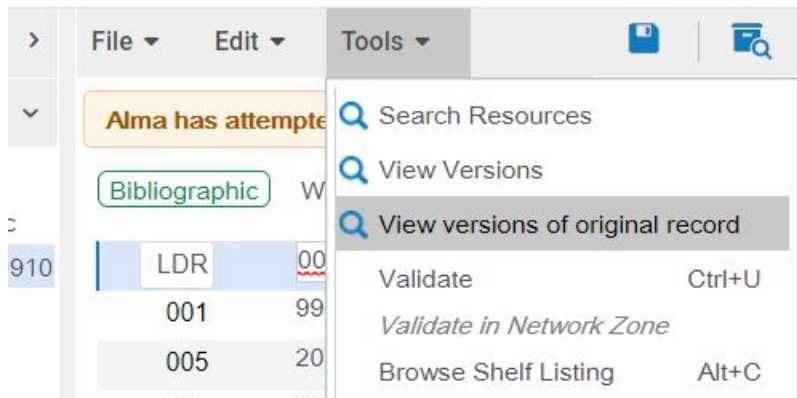
MARC BIBFRAME

LDR	00609cam a2200205 4500	
001	991061436049705816	This 001 has the last 4 digits of 5816, which is the code for the NZ
005	20160518191733.0	
008	730220s1960 ohu 00000 eng	
035	__ a 1543077-01carli_network	This is the Voyager BIBID for the union catalog, as migrated into the NZ.
035	__ a (OCoLC)ocm00560608	
035	__ a (WUdb)188819	This is the Voyager BIBID for the library that contributed the union catalog bib.
040	__ a DLC  c IBB  d OCL  d ICA  d WU  d b	
110	Publishing Company, c2019  h 218 pages  z 9780826140722	
797	2_  a ProQuest (Firm)	The BIB 856 shows another library's proxy string.
852	0_  b eb  h RG960  i .A534 2019eb	
856	40  u <a href="http://library.icc.edu/login?url=https://ebookcentral.proquest.com/lib/illcencol-ebooks/detail.action?docID=5754572">http://library.icc.edu/login?url=https://ebookcentral.proquest.com/lib/illcencol-ebooks/detail.action?docID=5754572</a>  z Available for ICC via EBook Central.	

The p2e conversion will have moved your library's URL into the portfolio record.



- Your original bib is reviewable in the metadata editor: Tools > View versions of original record.



Alma has attempted to link the bib headings to authority records while loading the record. Loading the record was therefore slower.

Bibliographic Working on - The decline and fall (991031950779705816), Created by import (08/30/2019 18:37:41 CDT)

LDR	00995cam#a2200253#a#4500
001	991031950779705816
005	20160402060424.0
008	730213r1960####nyub#####b####00000#engm#
035	\$\$a 924163-01carli_network
035	\$\$a (OCoLC)ocm00402038#

Exit

Versions(1)

1 **The decline and fall of the Roman Empire. (993420203405903)** [View](#)  
 (Book Harcourt Brace, New York,, [1960])  
**Subjects:** Byzantine Empire--History., Rome--History--Empire, 30 B.C.-476 A.D.  
**Other System Number:** (IWW)342020-whedb-Voyager, (OCoLC)ocm00402038, (OCoLC)3299795  
**Version: 1 Created By:** import (09/03/2019 04:30:04 CDT)  
**Cataloging Level:** 00

# TOPIC 1: NETWORK ZONE: REVIEWING ORIGINAL BIBS

File Edit Tools

Alma has attempted to link the bib headings to authority records while loading the record. Loading the record was therefore slower.

Bibliographic Working on - The decline and fall (991031950779705816), Created by import (08/30/2019 18:37:41 CDT)

245	1	4	\$\$a The decline and fall of the Roman Empire / \$\$c by Edward Gibbon ; an abridgement by D. M. Low.
260	0		\$\$a New York : \$\$b Harcourt, Brace, \$\$c c1960
300			\$\$a xvii, 924 p. : \$\$b map on lining papers ; \$\$c 23 cm.
500			\$\$a The original work was first published under title: The history of the decline and fall of the Roman Empire.
504			\$\$a "Bibliographical note": p. 904.
651	0		\$\$a Byzantine Empire \$\$x History \$\$y To 527.
651	0		\$\$a Rome \$\$x History \$\$y Empire, 30 B.C.-476 A.D.
700	1	0	\$\$a Low, D. M. \$\$q (David Morrice), \$\$d 1890-

043 \$\$a e-it--- \$\$a mm-----

049 \$\$a ICWA

050 0 0 \$\$a DG311 \$\$b .G5 1960

090 \$\$a DG311 \$\$b .G5 1960

092 \$\$a 937.06 \$\$b G352dec

100 1 0 \$\$a Gibbon, Edward, \$\$d 1737-1794.

240 0 0 \$\$a History of the decline and fall of the Roman Empire

245 1 4 \$\$a The decline and fall of the Roman Empire. \$\$c An abridgement by D. M. Low.

250 \$\$a [1st American ed.]

260 0 \$\$a New York, \$\$b Harcourt, Brace \$\$c [1960]

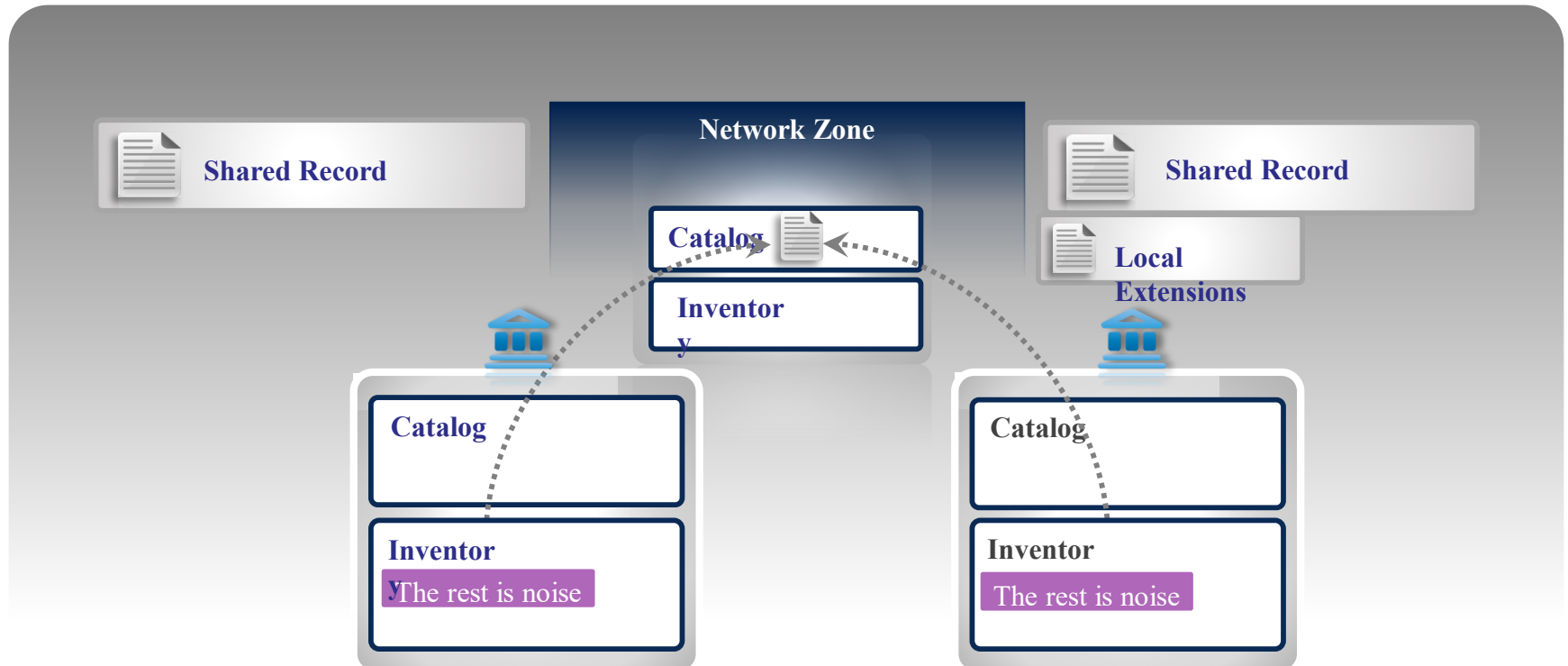
300 \$\$a xvii, 924 p. \$\$b map on lining papers. \$\$c 23 cm.

500 \$\$a The original work was first published under title: The history

Back to results

Current cataloging level [00] Default Level, change to [90] CARLI Office

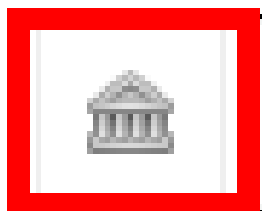
# Network Record Relationships





## Migration Form Q23: Specify bib tags to be marked as local.


- Local Field Options During Migration:  
09X, 59X, 69X, 77X, 78X, and 95X-999
- Additional Local Extensions Available After Migration:  
900-949

<https://www.carli.illinois.edu/products-services/i-share/alma/prepare-migform>



## Local Extensions

	<b>590</b>	__  a Donated by Berenice Lawler O'Brien.
	<b>590</b>	__  a Previously owned by Edith Hall Washburn.

	<b>590</b>	__  a "Donated from the Butler Childrens Literature Center"
	<b>590</b>	__  a "Donated from the Butler Childrens Literature Center"




Reviewing how wide to cast your net:

- Do any tags still need to be included?
- Should any tags be excluded for the final migration?

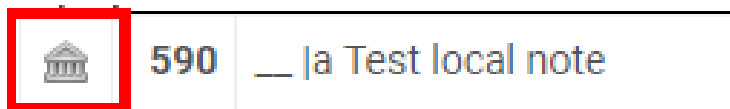
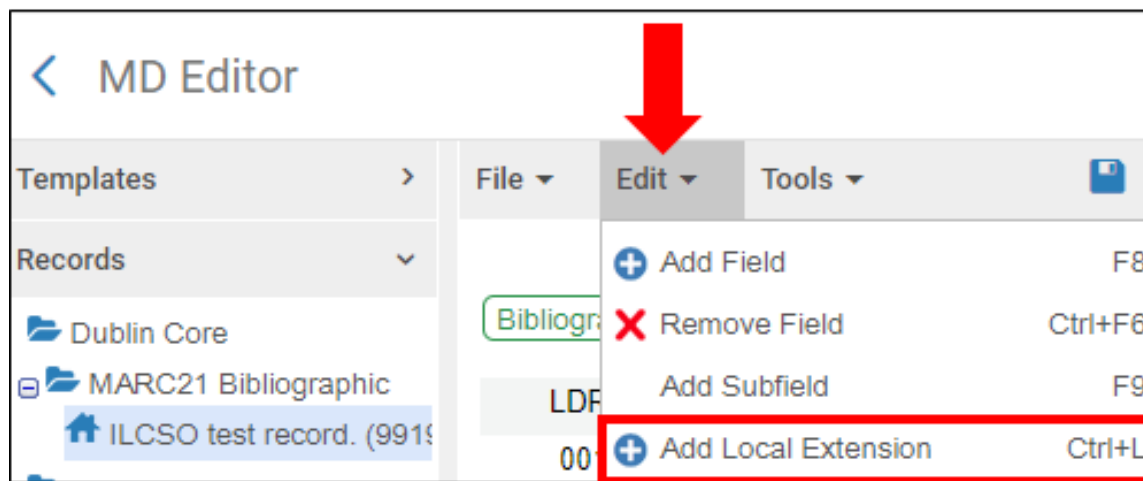
	590	__  a [REDACTED] copy 2: Previous owner, Raymond Hunt, inscription in ink on title-page recto.
	590	__  a [REDACTED] copy 3: Acquired in 1986 from Wroxton College, originally from the library of C.S. Lewis.

	776	08  i Online version:  t American scholar (Online)  x 2162-2892  w (DLC) 2011200773  w (OCoLC)38377694
	780	02  t Phi Beta Kappa key  w (OCoLC)1762200
	780	02  t Phi Beta Kappa key  w (OCoLC)1762200

	773	0_  t Flipster.  d EBSCO
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## Adding local extensions in Alma after migration:

In the MD Editor, select Edit – Add Local Extension



Batch edit local extensions after migration using a Bib Normalization Job.


Reference: [“Network-Managed Records in a Network Zone”](#)

## Alma Local Extensions for Local, Copy-Specific Details

In Alma's consortial environment, bibliographic records are shared between the Network Zone (NZ) and each library's Institution Zone (IZ). The shared bibliographic record should contain descriptive metadata and authorized access points that apply to all copies of the work described. Individual I-Share libraries may add local description pertaining to their copies using designated local extensions, which are bibliographic MARC tags that are assigned to store and display metadata at the institution level. Libraries may also choose to record local data in holding records.

Ex Libris allows libraries to designate tags in the following ranges as local extensions: 09X, 59X, 69X, 77X, 78X, and 950-999. CARLI will be establishing some of these tags with consortial definitions for consistency in application, indexing, and reporting. Other tags will be left to libraries for their own needs.

The following table identifies the tags and their current definitions. As I-Share libraries become more comfortable with Alma, CARLI may establish additional fields as local extensions with a common consortial definition.

Tag or Tag Range	May Define Use	Common Definition (as of 8/16/2019)
<b>09X</b>	Libraries	Call numbers
<b>59X</b>	Libraries	Local Notes
<b>69X</b>	Libraries	Local Subject Added Entries
<b>900-949</b>	Ex Libris	Used by Ex Libris during Migration
<b>950-955</b>	Libraries	
<b>956</b>	 <a href="#">OCLC BF&amp;S</a>	Local Electronic Location and Access*
<b>957</b>	CARLI	Course Reserve for Migration
<b>958</b>	CARLI	Original Owning Library for Migration
<b>959</b>	CARLI	Voyager Bibliographic Record ID for Migration
<b>960-999</b>	Libraries	

- Premise #1, follow OCLC BF&S where practical and meaningful

Tag	Common Definition
09X	Local Call Number
590	Local Note
690	Local Subject Added Entry—Topical Term
691	Local Subject Added Entry—Geographic Name
696	Local Subject Added Entry—Personal Name
697	Local Subject Added Entry—Corporate Name
698	Local Subject Added Entry—Meeting Name
699	Local Subject Added Entry—Uniform Title
987	Local Romanization/Conversion History
994	OCLC-MARC Transaction Code

- Premise #2, Establish common fields to standardize input and display practices
  - Creating consistent Primo VE record displays between union view and institutions
  - Creating consistent EOD profiles that are easier to troubleshoot

Tag	Possible Common Definition
591	Local Note: Immediate Source of Acquisition Note (e.g., 541)
592	Local Note: Terms Governing Use and Reproduction Note (e.g., 540)
593	Local Note: Binding Information (e.g., 563)
951	EOD: Line Item price, fund, location, copies
952	EOD: Title, identifiers, and notes
955	CARLI Last Copy Holding



## Option 1: Link to the NZ, but Set Those Cataloging Levels High

Code	Description
00	Default Level
10	Cataloging Student
20	Rapid Cat/Acquisitions Copy Cataloger
40	Copy Cataloger
50	Cataloging Supervisor
70	Special Formats/Special Collections
90	CARLI Office

Batch Job: [Set Bib Records Cataloging Level](#)

## Cataloger Level in User Account

The screenshot shows a user account management interface. A dropdown menu is open for the 'Cataloger level' field. The menu options are:

- [00] Default Level
- [10] Cataloging Student
- [20] Rapid Cat/Acquisitions Copy Cataloger
- [40] Copy Cataloger
- [50] Cataloging Supervisor
- [70] Special Formats/Special Collections
- [90] CARLI Office

The 'Cataloger level' label and the dropdown menu are highlighted with a red box. The background shows other fields like 'User Management Information', 'Password', 'Verify password', 'Force password change on next login', and 'Disable all login'.

## Cataloging Level in MD Editor

The screenshot shows an MD Editor interface. A dropdown menu is open for the 'Cataloging level' field. The menu options are:

- [70] Special Formats/Special Collections
- [50] Cataloging Supervisor
- [40] Copy Cataloger
- [20] Rapid Cat/Acquisitions Copy Cataloger
- [10] Cataloging Student
- [00] Default Level

The dropdown menu and the 'Current cataloging level' field are highlighted with a red box. The background shows a table with columns for 'ID', '\$\$a', '\$\$b', and '\$\$c'. The table contains three rows:

ID	\$\$a	\$\$b	\$\$c
938	Baker & Taylor	BKTY	
994	C0		
994	C0		

The 'Current cataloging level' field shows '[00] Default Level, change to [70] Special For'.

View Only – your cataloger level 10 is lower than record cataloging level 70

## Option 2: Unlink from the NZ

Small percentage of database is special collections with significant local data beyond local extension capabilities.

Basic process:

- Create a set of NZ records;
- Run batch job to Unlink a set of records from the Network;
- Import original Voyager records, matching on bib IDs with the help of normalization rules;
- Overlay the unlinked NZ records in the IZ

## Option 3: Relink to the NZ

Small percentage of database is general collections, the majority is special collections with significant local data beyond local extension capabilities.

Discuss, test, and develop recommendations for Day One on:

- Cataloger Levels
- Local Extensions
- Special Collections and Unique Data
- How and when to update the shared NZ bib record

Volunteer by contacting CARLI at [support@carli.illinois.edu](mailto:support@carli.illinois.edu)

- Name, institution
- Ability to commit to the work between December 2 and January 31
- Type of cataloging you do









*Thank you!*

Please Join us Thursday  
at 2pm for the  
Alma Primo VE Office Hour

You can always contact  
CARLI at  
[support@carli.illinois.edu](mailto:support@carli.illinois.edu)

