

Instrument 19
Survey of space utilization

Two examples are presented:

MIT Libraries Task Survey	Date: _____	Time: _____		
The MIT Libraries is interested in knowing what you do in the library and how we can improve spaces and services to help you. Before you leave, please fill out this survey and turn it in on your way out. When you drop off your survey, please take a snack as a small thanks for taking the time to answer our questions.				
Location (circle one):				
Barker (10)	Dewey (E53)	Hayden (14S)	Music (14E)	Rotch (7)
1.) Status (check one):				
<input type="checkbox"/> MIT Undergraduate – (circle one)				
1st yr. 2nd yr. 3rd yr. 4 yr. 5th+ th				
<input type="checkbox"/> MIT Grad Student				
<input type="checkbox"/> MIT Faculty				
<input type="checkbox"/> MIT Research Staff/Visiting Scholar				
<input type="checkbox"/> MIT Staff				
<input type="checkbox"/> MIT Other				
<input type="checkbox"/> Non-MIT				
2.) What did you do while you were in the library today? (check all that apply)				
<input type="checkbox"/> Checked out or picked up books				
<input type="checkbox"/> Returned books				
<input type="checkbox"/> Studied or worked on individual assignment				
<input type="checkbox"/> Worked on group assignment				
<input type="checkbox"/> Checked email/surfed the web				
<input type="checkbox"/> Academic research using the web				
<input type="checkbox"/> Talked to a library staff member				
<input type="checkbox"/> Read for leisure				
<input type="checkbox"/> Copied/printed/scanned				
<input type="checkbox"/> Slept				
<input type="checkbox"/> Socialized				
<input type="checkbox"/> Other (please specify) _____				
3.) What equipment, facilities, or online resources did you use? (check all that apply)				
<input type="checkbox"/> my laptop				
<input type="checkbox"/> a library computer				
<input type="checkbox"/> library printer or scanner or copier				
<input type="checkbox"/> smart phone or other mobile device				
<input type="checkbox"/> library book(s)				
<input type="checkbox"/> Google, Wikipedia				
<input type="checkbox"/> Group study space				

- Study chair, table or carrel
- Library databases (JSTOR, Web of Science, Pubmed, etc.)
- Stellar
- Course reserve book(s)
- Other (please specify) _____

4.) How long did you stay in the library for this visit?

- Less than 1 hour 1 to 3 hours More than 3 hours

5.) If library spaces were open more hours each week, which times would help your work the most?

(Pick your top 2)

- before 9am, Monday-Friday
- after 11pm, Monday-Thursday
- after 6pm on Fridays
- before 1pm on Saturday/Sunday
- after 6pm on Saturday
- after 11pm on Sunday

6.) What else would you like to tell us about library hours, space, or equipment? (use back if needed)

Source: MIT Libraries 2011 Space Study. User Experience and Web Services. Pt. 2 - Task survey

https://wikis.mit.edu/confluence/download/attachments/74191687/Libraries_Task_Survey_final.pdf?version=1&modificationDate=1300227706000&api=v2

Note: This survey can be used in combination with Gate Count data.

Permission for the use of this materials was obtained from Massachusetts Institute of Technology University Libraries.

University Libraries' Space Usage

Please help us evaluate the space in the library by completing this survey.

1. Which library do you consider your primary library?
 - Architecture Library
 - Bizzell Memorial Library
 - Engineering Library
 - Fine Arts Library
 - Physics & Astronomy Library
 - Youngblood Energy Library (Geology)
 - Other (please specify)
2. When was your last visit to the library?
 - Within the past week
 - Within the past 2 weeks
 - Within the past month
 - Last semester
 - Last year
 - I have never physically visited the library.
3. How long were you in the library on your last study visit?
 - Less than one hour
 - One to two hours
 - More than two hours
4. When deciding which space to use in the library, please check the following criteria by level of importance.

	5 Very Important	4	3	2	1 Unimportant
Low noise level	_____				
Printing facilities	_____				
Books and/or journals	_____				
Immediate availability of library computers	_____				
Group study area	_____				
Library personnel	_____				
Ability to eat and drink	_____				
Ability to use cell phones	_____				
Individual study area	_____				
Other (please specify)	_____				
5. Are the library signs adequate to help you find what you need?
 - Yes
 - No

Comments
6. What is your favorite library area and why?

7. How often do you use the following in campus libraries?
Daily Weekly Monthly 1-2 times/semester Once a year Never
- Large tables
 - Individual study tables
 - Soft chairs and sofas
 - Library computers
 - Quiet study areas
 - Bookmark Café
 - Current periodicals
 - Scanners
 - Printers
 - Photocopiers
 - Laptop checkout
 - Microfiche/Microfilm
8. Which of the following kinds of spaces would enhance your use of the library?
(Check all that apply)
- Additional group study spaces
 - Additional quiet study spaces
 - Spaces for art exhibits
 - Spaces to browse popular books and bestsellers
 - Spaces for eating, drinking, and socializing
 - Spaces to explore and use new technologies
 - Other (please specify)
9. What is your affiliation with OU?
- Undergraduate
 - Graduate
 - Faculty
 - Staff
 - Other (please specify)
 - Question Title
10. Is there anything else you would like to tell us about library space?
11. I would like to:
- Be entered in a drawing to win a door prize
 - Participate in a follow-up focus group
 - Both be entered in the drawing and participate in the focus group
 - None of the above

Source: University of Oklahoma Libraries – a Surveymonkey questionnaire.

Permission for the use of this materials was obtained from the University of Oklahoma University Libraries.